

Senior Legal Executive

Location: Entobel HCMC office

YOUR ROLE:

The Senior Legal Executive is responsible for helping to ensure the legal integrity of the company in its daily operations. This involves providing counsel to the CEOs as well as carrying out legal procedures to be granted legal licenses in accordance with the local regulations and international requirements pertaining to the feed ingredients manufacturing sector.

You should be comfortable working in a fast-paced environment with broad, generalist responsibilities. You will work independently as well as part of various teams and take on projects in addition to the daily day job.

YOUR RESPONSIBILITIES:

- Advise the CEOs on Legal and Risk Management Issues during operation.
- Advise on legal procedures for the company and be responsible for preparing and applying for permits and approvals from government agencies (such as issuing new/revising/updating the IRC, ERC, and Product licenses... for newly established factory or branch of the company).
- First review of the dossier submitted to the Board of Management, CEOs.
- First drafting/reviewing contracts arising in the day-to-day operations of the Company; Verifying contracts before sending them to sign (English and Vietnamese).
- First drafting the documents sent to the State agencies, customers, and suppliers.
- Update, review and disseminate newly issued legal documents that directly affect the production, business, and investment activities of the Company.
- Prepare and/or review legal opinions, resolutions, contracts, other legal documents, and projects for the company in a timely and consistent manner.
- Liaise and strengthen relationships with local contacts and suppliers (including but not limited to government bureaus at all levels, legal, tax, and other contacts).
- Provide advice on legal risks and liabilities, with research to evaluate risk factors impacting business decisions and operations.
- Communicate and negotiate with external parties such as partners, contractors, landlords, etc.
- Other duties as required by the Manager.

WHAT WE NEED FROM YOU

- Bachelor's degree in finance, accounting, or a related field; a Master's degree or professional certification (e.g., CPA, CFA) is a plus.
- At least 10 years of experience in finance, accounting, or related fields, with at least 5 years in a leadership role as Finance Director.
- Excellent knowledge of corporate financial laws, accounting principles and practices, financial analysis, and reporting.
- Excellent communication, interpersonal, and leadership skills, with the ability to build and maintain relationships with stakeholders at all levels of the organization.
- Strong project management skills, with the ability to manage multiple projects simultaneously and deliver results on time and within budget.
- Excellent written and verbal communication skills in English and Vietnamese.
- Experience in international manufacturing firms is a requirement.



ABOUT ENTOBEL:

Entobel is a Singaporean-based biotech company that aims to close the global food system's loop by upcycling low-value biomass into functional ingredients thanks to insects. From our existing site located in Dong Nai province, the first one of its kind certified ISO 22000 since 2020, we have been the largest insect exporter from Asia for pet food applications to the US and other countries.

The focus of Entobel remains a strong and aggressive penetration on the aqua market in Asia, especially Vietnam, and particularly for all stages of shrimps and some fish species including seabass while developing and leveraging premium applications globally (petfood, aqua in the US, EU, Japan, etc.)

The product has been tested with all the major feed mill players with very good feedback on overall performance as well as on potential functionalities such as palatability (higher feed intake) and health (challenge tests showing higher survivals for insect meal-based feeds). Driven by increasing demand, Entobel is scaling up its activities with the construction of a new site allowing it to produce 10.000MT of high-quality insect protein per year by the end of 2023.

Visit our website for more information: www.entobel.com. Send us your resume at nguyen.cao@entobel.com.